

## **GOVERNING BODY FOR ST JOHN'S CE PRIMARY SCHOOL N20**

### **MINUTES OF THE MEETING HELD AT THE SCHOOL ON TUESDAY 2 JULY 2019 AT 18:30**

#### **MEMBERS**

##### **FOUNDATION GOVERNORS**

Mrs Imogen Hall (PCC) (Interim Chair)  
Mr Jaime Goumal (PCC)  
Mrs Rachel Adams-Constantine (PCC)  
Mrs Alice Gavin-Atashkar  
(Deanery/Synod)  
*LDBS Governor Vacancy*  
*LDBS Governor Vacancy*  
*PCC Governor Vacancy*

##### **PARENT GOVERNORS**

Mr Jeremy Brough \*  
Dr Ajanta Kamal  
Mr Ben Pullenayegum

##### **LA GOVERNOR**

Mrs Christine Richardson

##### **STAFF GOVERNOR**

Mrs Donna Tidiman \*

##### **EX OFFICIO HEADTEACHER**

Mr Curtis Sweetingham

##### **EX OFFICIO PRIEST IN CHARGE**

Revd Lynn Davidson \*

##### **ASSOCIATE MEMBER**

Mrs Catherine Mitri

##### **IN ATTENDANCE**

Alison Cruickshank, KS2 Leader  
Lynne Evans, Clerk

#### **ACTION POINTS FROM MINUTES – PART I**

<b>Item</b>	<b>Action</b>	<b>Whom</b>	<b>By When</b>
1.2	Add DT back to WhatsApp group, send meeting dates and advise of GovernorHub and invite to accept invite to join	IH	19/7/19
3.2	JG /CS add alleged bullying statistics to TLS agenda for 2019-20	JG / CS	10/9/19
3.3	AK provide draft "meeting" behaviour policy for review	AK	10/9/19
3.4	IH to invite MP Theresa Villiers to visit school and meet with HT and governors	IH	1/9/19
3.6	CS highlight any changes since last HT report going forward	CS	3/9/19
3.8	CS to ensure current and relevant policies are on school website by 1/9/19	CS	1/9/19
3.9	IH/CS include governor skills required, if applicable in newsletter – revisit Sept 19	IH / CS	3/9/19
6.4	Work out what to do with next stage of GovernorSpace credit – IH/AGA discuss by next November Board meeting	IH / AGA	15/11/19
7.1	Clerk to ensure school finances are standing item on all FGB agendas	Clerk	1/9/19 ongoing
7.5	ALL Governors read Guide to Federating document by 10/9/19.	ALL	10/9/19

7.5.2	Clerk to put on September FGB agenda strategic planning session - what does future look like for St John's	Clerk	1/9/19
8.13	IH Ltr to parents by 18/7/19 re SMSJ	IH	18/7/19
8.13	IH Schedule Drop-In for Autumn	IH	10/9/19
8.13	IH Schedule evening meeting on future of St John's	IH	1/11/19
13.2.1	CS Update SOAP by 1/9/19	CS	1/9/19
15.3	IH research FGBS moving to committees	IH	1/9/19
16.2	IH send calendar invites to all governors for meetings	IH	19/7/19

## MINUTES PART I

<b>1.0</b>	<b>Welcome and apologies</b>
1.1	The Chair opened the meeting at 19:04 and invited CM to give an opening prayer.
1.2	Apologies were noted as having been received from Revd Lynn Davison and Donna Tidiman was not actually aware of the meeting with the Chair advising she would contact DT separately. <b>ACTION</b>
1.2.1	It was RESOLVED to accept apologies from Revd Lynn Davidson.
1.3	The Chair acknowledged that it was the last FGB for RAC and AC and presented them with flowers from the rest of the FGB as a thank you for their contributions and work as part of the governing body.
<b>2.0</b>	<b>Declaration of pecuniary interests relating to the agenda</b>
2.1	No declarations of pecuniary interests relating to the agenda were received.
2.2	AGA declared that she had a new business interest in that she was now working as an art technician at Hendon School.
2.2.1	AGA also wanted minuted that she was continuing her CIPD chartered membership, even though she was not employed in the profession any longer as she felt it would assist in her role as Chair of the Personnel Committee.
<b>3.0</b>	<b>Minutes of previous meeting dated 26 March 2019 and Matters Arising</b>
3.1	Some small amends (phraseology) were hand-written on to the minutes, which were agreed as a true reflection and signed and dated by the Chair, with the final meeting pack being filed on the FGB Minute file.
3.2	6.6 on the previous minutes required alleged bullying to be placed on the TLS agenda. This had not happened but would do so in the next academic year. <b>ACTION</b>

3.3	AK was going to provide a sample of a "meeting" behaviour policy – not complete, carry over.
3.4	CR was due to report back on a meeting with Theresa Villiers and she reported that discussions had been Brexit focused. It was agreed that the school should extend an invite to the MP again to come and meet with the governors.
3.5	7.8 on the previous minutes referred to the CoG creating a list of every area the school has investigated either increasing income or reducing expenditure as could be useful in future discussions with outside agencies, the LA etc. In progress
3.6	Headteacher Report to just highlight any changes since last report – not yet done, carry over to next academic year. <b>ACTION</b>
3.7	RAC to share sample attendance policy including allowances for pupils with complex medical needs – not done
3.8	11.22 School to check that all current policies are on website. <b>ACTION</b>
3.9	Governor skills required to be advertised in school newsletter. Carry over and revisit in September. <b>ACTION</b>
<b>4.0</b>	<b>F&amp;P Committee – verbal update</b>
4.1	No verbal update provided as not until Friday 5/7/19
<b>5.0</b>	<b>TLS Committee – verbal update</b>
5.1	The Chair of TLS provided a brief summary of the committee's activities over the past term and advised that a full TLS meeting, a learning walk and a pupil voice meeting had taken place and that notes were on GovernorHub.
5.2	The pupil voice session was held with PP and non-PP pupils and governors found that the school had very happy children, everyone had a variety of opportunities and they could not tell who were PP and who were not. The session concluded with pupils talking about their aspirations later in life.
5.3	A meeting had taken place with the Headteacher to discuss the PP strategy, interventions that had taken place, progress, lack of progress, attainment, barriers, challenges and areas for improvement.
5.4	With regards to the full TLS meeting, the Chair advised that the agenda is always very full, and the committee struggles to get

	through everything. They provided challenge and support on SEND, RE, Safeguarding, Equalities, PP and of course, data.
5.5	Governors heard that the school was seeing an increase in safeguarding cases but are putting in a new online safeguarding programme to help keep everything in one place. RE at St John's was seen as a beacon of good Christian practice, not only in Barnet but across London.
5.6	Thanks were given to AGA for producing the TLS minutes which were noted by several governors as being excellent in content and layout.
<b>6.0</b>	<b>Personnel Committee – verbal update</b>
6.1	The Chair of the Personnel Committee provided a brief update on a recent meeting and work conducted.
6.2	Governors heard that the committee discussed if the staffing structure had enough existing support for existing and new pupils with EHCPs and agreed to employ one part-time TA on a fixed term one-year contract from September.
6.3	The Committee discussed recommendations of pay awards for support staff together with reviewing and ratifying various policies and the SLT secondment (to be addressed at item 8.0 on agenda)
6.4	Governors also heard that whilst not Personnel Committee related, the CoG and Chair of Personnel had applied for and been accepted on a free DfE training programme on GovernorSpace which provides access to two free one-hour coaching sessions from an Ofsted mentor, 6 credits which could be 6 one hour sessions comprising of eLearning on various topics or one live bespoke training for the full governing body. <b>ACTION</b>
6.4.1	IH and AGA had received a one-hour mentoring session from a consultant who has Headteacher, Ofsted and governor experience and they have a further meeting with him in March to assess whether the intervention has brought the governing body forward in terms of development.
6.4.2	Governors discussed that they need to work out what to do with the next stage of using credits and that IH and AGA would determine a plan to report back at November FGB.

<b>7.0</b>	<b>School finances and future plans including update from CS on exec head training – verbal update</b>
7.1	The Chair introduced this topic and advised that it should be a standing item on every FGB agenda going forward given that the finances are so important and the main question the governing body now needs to be asking itself is how do we get ourselves ready for change, without necessarily knowing what change we are going to be dealing with. <b>ACTION</b>
7.2	Governors heard from CS on recent Executive Headship training he had attended which was led by two Diocesan Executive Heads, who were very different in leadership style to each other. The basics of how it works were explained, together with how the process can start off as a soft federation (agreement between two schools) and grow into something much bigger, together with practical advice on how to prepare with organisation.
7.2.1	The main take away point for CS was reported to be the immense organisation needed and having a very strong diarized approach to everything, meaning that if the everyday tasks are in control and being done well, the “unexpected” things that occur, can also be handled more seamlessly.
7.3	Governors discussed structures and potential financial gains and understood that it would typically be an Executive Head placed across two schools with each school sharing that salary. Heads of Schools are then appointed on a pay scale somewhere between the DHT and HT pay scale, again a financial saving.
7.4	Governors discussed that partnerships (soft federation) tended to be favoured because you sign up for a period of time and review after a period of time. Executive Headships were much more of a strategic placement whereas a Head of School is more operational.
7.4.1	<p><b>Q: A Governor asked if a partnership / soft federation didn't work out, can both schools then go their separate ways.</b></p> <p>A: CS replied that both schools could then walk away. Money will have been saved for a time, but the schools would then need to revisit where further cuts could be made when returning to their original structure.</p>
7.5	Governors referred to the Guide to Federating document circulated earlier that day by the LA and agreed that everyone should read it before the September FGB Strategy meeting. <b>ACTION</b>
7.5.1	<p><b>Q: A Governor commented that she did not have a clear picture of what the financial position is.</b></p> <p>A: IH replied that as outlined in the previous FGB and F&amp;P minutes, the end of year accounts for this financial year are in the black, the year after shows around a £80k deficit and the year after</p>

7.5.2	<p>that £150k deficit. This is due to rising in-year deficits due to increases in staff costs and reduced income and no contingency to deal with the in-year deficits.</p> <p><b>Q: A Governor asked what the plan was to deal with the deficit</b></p> <p>A: IH replied that we cannot currently show that we have a successful recovery plan as there are no planned increases in funding and the staffing costs still keep rising each year. The governing body can, however, show that they have discussed many options to try to form a recovery plan and the SLT secondment is part of that. The F&amp;P meeting is on Friday and will be discussing an update on the 3-year forecast. <b>ACTION</b></p>
7.5.3	<p>Governors discussed that the next step will be to apply for licensed deficit with the LA (who will have many other schools in similar positions) and then wait to hear back from the LA. It was noted that the LA do not look at a 3-year plan and only one year at a time, whereas the governors needed to balance short-term finances but long-term sustainability of the school.</p>
<b>8.0</b>	<b>SMSJ update and discussion of proposal from Personnel Committee</b>
8.1	<p>Governors raised questions on the briefing document previously circulated and discussed the secondment in detail, providing challenge and support in equal measure.</p>
8.2	<p>Governors spoke in detail about the outcomes of the staff survey which was focused purely on the SLT secondment; some governors felt that it was negative whereas other felt that staff had been honest, but supportive and understanding. It was also noted that responses varied according to the type of staff member responses (teacher, TA, office staff etc.). Governors discussed that staff surveys in the summer term were not the best timed due to staff being on their last legs.</p>
8.3	<p>Governors heard from a key stage leader who advised that all staff understand why the secondment was happening, they are all aware of the financial implications and how much the secondment was helping the finances of the school, and because the staff love the school so much, everyone wants to do their best to help and support – but it was acknowledged the situation had not been ideal.</p>
8.3.1	<p><b>Q: A Governor asked if the staff feel unsupported</b></p> <p>A: AC replied that as KS2 Leader, her door was always open, as was the door of the EYFS and KS1 Leader. Staff do visit and she visits them. Regular key stage meetings take place. AC did not believe that staff were unsupported when the SLT were not in school.</p>

8.3.2	Governors discussed that with the change in strategic nature of the potential support being offered to SMSJ, one of either CS or CM would be at St John's for 5 days per week and should therefore address any negative impact for existing staff.
8.4	Governors heard that CS aims to put in place strategies learned from the Executive Head training re the diarisation and organisation and would be dealing with this in detail with the rest of the SLT. It was acknowledged that St John's do need either CS/CM at the school for 5 days per week and it cannot therefore be expected to have no impact, if they were both out at the same time, given that they both hold large strategic and operational workloads.
8.5	<p><b>Q: A Governor asked whether the school is maintaining its position as Good or whether the school is developing, in line with the SIP.</b></p> <p>A: CS replied that it is the very nature of the SLT to keep pushing forward and developing as much as possible, although if he and CM are out for 3 days per week, it is not as easy to achieve. However, to get to Outstanding, a school and its leadership must be seen to be outward thinking and providing support to others.</p>
8.6	Governors discussed the results of the staff survey and noted that there was little opportunity for TAs career progression which was due to the staffing structure in place (brought about by finances). Discussion took place on the possibility of exposing TAs to different schools e.g. SMSJ, which could be beneficial to both schools.
8.7	Governors also discussed that a high proportion of staff felt that they had availed of career development which should not be forgotten about when the support to SMSJ ends and that the leadership should continue that development whilst still meeting the needs of the school.
8.8	<p><b>Q: A Governor asked CS and CM if their commitment to St John's was as strong as it was before they started the secondment.</b></p> <p>A: CS replied that it was stronger because the schools are so very different from one another, that it made him realise just how wonderful St John's is from the children, staff, governors and parents at every level.</p>
8.9	In considering possibly being federation ready, Governors discussed not wanting to lose the St John's ethos as that is what parents buy into, but equally not wanting to be the school that gets closed down; therefore the open and communicative relationship with LDBS would continue so that St John's have some element of control and choice over the working with the right school in the future.

8.10	Governors heard that the LA cannot continue to sign off deficit budgets and in order to obtain a licensed deficit, a school had to be able to show a successful recovery plan, which is now proving exceptionally difficult for all schools but more so for one-form entries.
8.11	Turning back to the SMSJ proposal, Governors heard that the St John's SLT had broken the back of the difficulties at SMSJ and were now looking to help the new Head start the year with a new group of teachers who are positive and excited to be joining SMSJ. The plan was to help SMSJ move forward with some pace from September and this could also provide an opportunity for St John's subject leaders' career development.
8.12	Governors discussed how to word the communication to parents as the initial letter had said it would only be until July 2019, whereas this is a different arrangement and the governing body are taking on board St John's school needs for either the HT or DHT to be at school for 5 days per week. Furthermore, it was part of the desire to become an Outstanding school and evidencing that the leadership could be outward looking and supporting other schools in need.
8.12.1	The Chair of Governors suggested holding an evening meeting at school, open to parents, to discuss the financial situation and how to make sure the school is sustainable.
8.13	The session concluded with an agreed action of sending a letter to parents before the end of term, scheduling a Drop-In for the beginning of Autumn term and holding an meeting later in the year with parents about how the governing body sees the future of St John's (once they have worked out a plan themselves). <b>ACTION</b>
<b>9.0</b>	<b>Headteacher Report</b>
9.1	<b>Q: A Governor referred to p4 of the report and the nursery nurse position that was not being replaced, asking how the role was being covered.</b> A: CS replied that a nursery nurse had returned from maternity leave and a new part-time TA would be employed from September to cover a new EHCP.
9.2	<b>Q: A Governor congratulated the school on attendance being well above national and heard that St John's had the 4<sup>th</sup> highest attendance record in Barnet. The Governor then asked if there was any consequence for good or bad attendance.</b> A: CS replied that the school itself does not receive any commendations for good attendance, although of course children continue to learn and develop, which affect their outcomes; however, there would be consequences for poor attendance levels.

9.3	A Governor challenged that every report the figures on p4 and 5 do not match although recognised they came from different sources.
9.4	<b>Q: A Governor asked for an explanation on the term "planning surgery"</b> A: CS replied it's where the SLT have a meeting with a teacher to look at their lesson planning and usually follows a "look."
9.5	<b>Q: A Governor noted that a change in style of teaching, following a training course, had been referred to in the report and asked for explanation.</b> A: CS replied that it was growth mindset development and use of icons and a learning power approach – learning mode and performance mode.
9.6	<b>Q: A Governor referred to p7, and the Good to be Green trial, querying that the Behaviour Policy had not been updated given it was a trial and wondering whether this was something the governing body now needed to review.</b> A: CS replied that he was still not sure whether the trial would continue. CM responded that some schools are now moving to Positive Relationship Policies as opposed to Behaviour Policies.
9.6.1	A Governor raised that the scheme could be disincentivizing some pupils as if a child is yellow or red or Monday, that remains for the week and they cannot enter the raffle. Some pupils were reported as commenting "what's the point of being good for the rest of the week."
9.6.2	<b>Q: A Governor asked when the trial would be evaluated.</b> A: CS replied that it will probably end up in the new SIP and would be good to get pupil voice on it.
9.6.3	<b>Q: A Governor asked what criteria would be looked at.</b> A: CS replied that it would be pupil voice and data which shows every child, class and consistencies across classes. The data has not been analysed properly yet.
9.6.4	<b>Q: A Governor asked if it had addressed the low level behaviour issues as intended.</b> A: CS replied that it just adds a visual element and the pencil in the raffle is not the point of the scheme. However, it had addressed the low level behaviour to a certain extent but needed to be reviewed properly.
9.6.5	A Governor suggested looking at the behaviour policy as there are now so many pupils that fall outside the main scope due to social and emotional issues.
9.7	Governors discussed the Erasmus programme referred to in the Headteacher Report (brought forward Agenda Item 11.0

<p>9.8</p> <p>9.8.1</p> <p>9.8.2</p> <p>9.8.3</p> <p>9.8.4</p>	<p>Governors heard that there were a few bumps along the way but an amazing experience for the children that went, the children that didn't go, the Spanish children that came over to St John's and one child in Spain who didn't get picked, came to visit St John's for a day with his parents on holiday.</p> <p>Children wrote and produced a book together in English and Spanish; and every single aspect was thoroughly enjoyable for all.</p> <p>The report is in draft and will be completed on the Erasmus site. The Spanish school is very keen to maintain the relationship and come back to St John's in the future.</p> <p><b>Q: A Governor asked if it would be a possibility to continue?</b> A: CS replied that it would be very different, and parents would need to pay in future.</p> <p><b>Q: A Governor noted that there was some concern at the last meeting about how the children that did not go to Spain might feel and asked whether this had been evaluated.</b> A: CS replied that it had not been evaluated how either set of children felt.</p>
<p>9.9</p> <p>9.9.1</p> <p>9.9.2</p>	<p>Governors discussed the Breakfast Club and After-School Club numbers, hearing that the success of the club means that the school struggles to accommodate all due to space and staffing, with next year anticipated to be harder.</p> <p><b>Q: A Governor asked if the current provision will continue as it is.</b> A: CS replied that as a worst case, the school might need to drop numbers from 45-30 and would then have an impact on income.</p> <p><b>Q: A Governor asked if the provision has made money for the school.</b> A: CS replied that it does make some money but is not a profit maker as such.</p>
<p>9.10</p>	<p>A Governor noted that CPD reported was focused on actual training received and suggested that CPD could also be received for the mentoring and experiential opportunities afforded to staff and can be more valuable than a training course.</p>
<p>9.11</p>	<p><b>Q: A Governor referred to p10 and asked what was exciting PP under the appraisal section.</b> A: CS replied that the report refers to an appraisal target based on lesson study, where the focus is on children and it is being changed to allow TAs to do that and focusing views and study on disadvantaged children. It was explained that 3 children will be</p>

9.11.1	<p>chosen in September, in collaboration with the class teacher. The children are likely to be PP, have SEND or be lower learners. The TAs will observe the three children in the classroom (no intervention). From that observation, the TA will have another dialogue with the class teacher and maybe identify things to help those children. Another observation will take place again in February to see if there are any developments, set new targets and repeat observations again in May/June. At the end of the year, the SLT will observe those children and have a discussion about progress made from the autumn term until the end of the year. It was felt that it would be very useful for TAs to sit back and watch a child for 10-15 minutes as they would see a lot more than constantly asking questions and supporting the child. It was based on a Dudley lesson study.</p> <p><b>Q: A Governor asked if the TAs will work from an observation criteria.</b></p> <p>A: CS replied not yet, and it was planned to be a commentary of that the TA observed the child doing and that it would be across all year groups.</p>
9.12	<p><b>Q: A Governor referred to p11 and challenged the grading the SLT gave to Leadership &amp; Management – querying what is “very good” – is it Good or is it Outstanding?</b></p> <p>A: CM replied that it is Good with Outstanding features.</p>
9.13	<p>Governors discussed the teaching and learning grading and understood that these were fed back to staff, together with improvement points where necessary.</p>
9.14	<p>Governors received a brief overview on the Parent Survey which was circulated earlier in the day and understood that the feedback was consistent for the past 2-3 years showing that parents were happy, home learning is contentious and always will be but the SLT needed to properly review the feedback and look at any particular comments received.</p>
9.14.1	<p>A Governor asked if the feedback would go onto the website, together with a free text field setting out responses to any questions raised i.e. you said this, and we did this...</p>
9.15	<p>Initial results were viewed on the SEND survey and positive gains across everything were noted in comparison with 2017-18.</p>
9.16	<p>It was agreed that the final Parent, SEND and Pupil survey results would be circulated by email to governors. <b>ACTION</b></p>

<b>10.0</b>	<b>Pupil premium strategy</b>
10.1	Governors heard that the pupil premium strategy had been discussed in depth at the recent TLS committee meeting and that a key update had been showing number of pupils and context within the strategy as opposed to just percentages.
<b>11.0</b>	<b>Erasmus – verbal update</b>
11.1	Covered in Headteacher Report at 9.7
<b>12.0</b>	<b>School dog</b>
12.1	Governors heard from CS various reasons for the school to have a “school dog” including that they were calming, good for reading, social skills, exercise and the environment and heard about the Holly Park School Dog which was a Cavapoo (hypoallergenic) which is a breed used as therapy dogs.
12.2	A TA recently purchased a Cavapoo (named Toby) and whilst she will undertake all of the training, vet bills, insurance etc. she has proposed that Toby becomes a School Dog, and he would mainly be kept in the school office in a secure environment.
12.2.1	It was noted that children would never be left alone with the dog and parents would be able to have a say on whether their child was allowed to have contact with the dog too.
12.2.2	<p><b>Q: A Governor noted that dog allergies would be an important consideration and asked how the school would deal with this.</b></p> <p>A: CS replied that every parent would have a right to refuse contact with the dog and paperwork was all ready to be sent out, pending Governor approval.</p>
12.3	It was unanimously RESOLVED to allow Toby to become a School Dog.
<b>13.0</b>	<b>SIP update to allow discussion ahead to SEF writing</b>
13.1	Governors had reviewed the updated SIP ahead of the FGB and heard that it had recently been updated and discussed at both the TLS Committee meeting and also the Drop-In.
13.2	Governors were asked for any points they would like to suggest were considered for inclusion in the SIP and responses were as follows:
13.2.1	<ul style="list-style-type: none"> <li>- Topic based spellings</li> <li>- SEMH high on agenda</li> <li>- Federation ready</li> </ul>

	<ul style="list-style-type: none"> <li>- Eliminate single use plastic</li> <li>- Ensure proactive with parental communication as opposed to reactive</li> <li>- Create 3-year strategic plan</li> <li>- RSE</li> <li>- Income generation</li> </ul> <p><b>ACTION</b></p>
<b>14.0</b>	<b>Policy review</b>
14.1	All GDPR policies were automatically ratified as no changes.
<b>15.0</b>	<b>Board membership, evaluation and feedback update</b>
15.1	The Chair advised that Jeremy Brough had been automatically elected as a Parent Governor on 28 June 2019. He was unfortunately not able to make this meeting but would be joining the finance committee as he has a financial skill set.
15.1.1	The Chair informed Governors that there were some expressions of interest for the Parent Governor role which did not result in nominations. This was seen as a positive step for any future elections and perhaps potential Associate Members.
15.2	The Chair advised that there were currently 2 PCC Governor vacancies and she would be speaking to Revd Lynn regarding these.
15.2.1	<p><b>Q: A Governor asked if vacancies could remain rather than being filled.</b></p> <p>A: IH replied yes, but that would mean that workload would be spread very thin and she would ideally like to delegate more.</p>
15.2.2	The CoG also explained that a non-parent would be preferable and that a PCC nominated governor does not have to be linked to the PCC nor the church but does need to agree to uphold the foundation ethos of the church and school and this could prove useful in ensuring the governing body received the right governor with the right skillset.
15.3	Governors heard that the governing body now had 2 LDBS vacancies and again these had to be filled by non-parents. The Chair and Clerk were liaising on trying to fill these vacancies.
15.4	The Chair advised that the term of office for the LA Governor had expired and CR was happy to continue to serve a further term.
15.4.1	It was unanimously RESOLVED to reappoint Christine Richardson as LA Governor from 2 July 2019 for a further one-year term of office.

15.5	Governors discussed the recently completed self-evaluation and areas where they felt they could do better and want including in the Governor Action Plan for 2019-20.
15.5.1	<ul style="list-style-type: none"> <li>- More training</li> <li>- Better parental engagement</li> </ul>
15.3	Governors discussed the make-up of committees vs increasing the number of FGBs and it was agreed that the Chair would research other governing bodies that had moved away from the committee structure. <b>ACTION</b>
15.3.1	Governors heard that at All Saints N20, the HT or subject leaders present at the meetings and questions are specifically and strategically targeted.
<b>16.0</b>	<b>Meeting Dates 2019-20</b>
16.1	It was noted that the TLS meeting in the summer term would likely move and would be advised to all concerned.
16.2	Governors asked the Chair to send diary invites to them for all meetings. <b>ACTION</b>
<b>17.0</b>	<b>Part II Confidential Business – Minutes of previous meeting dated 26 March 2019</b>
17.1	The minutes of 26 March 2019 were agreed to be a true reflection and signed and dated by the Chair.
<b>18.0</b>	<b>Any Other Confidential Business</b>
	There was no confidential business declared.
<b>19.0</b>	<b>Close and date of next meeting</b>
19.1	The date of the next meeting was confirmed as Tuesday 10 September 2019
	<b><i>Closing Prayer</i></b>

The Chair thanked all for attending and invited CM to close the meeting with a prayer at 21:55.