



TEACHING LEARNING & STANDARDS COMMITTEE MEETING

MONDAY 11TH NOVEMBER 2019

18:30-21:00

MEMBERS

FOUNDATION GOVERNORS

Jaime Goumal (JG) – Chair
*Revd Lynn Davidson (LD)
Imogen Hall (IH)

PARENT GOVERNORS

STAFF GOVERNOR

*Donna Tidiman (DT)

*Denotes member NOT present

Minutes by Imogen Hall

LA GOVERNOR

Christine Richardson (CR)

EX OFFICIO HEADTEACHER

Curtis Sweetingham (CS)

ASSOCIATE MEMBERS

Catherine Mitri (CM)

MINUTES

PART I

	<u>Item for Discussion</u>	<u>Action</u>
1.0	Opening Prayer	
1.0	The Chair called the meeting to order and invited Catherine Mitri to open with a prayer.	
2.0	Welcome	
2.1	The Chair welcomed everyone.	
3.0	Acceptance / Non-Acceptance of Apologies for Absence	
3.1	Apologies accepted from LD and CB. Last minute apologies from DT. AGA stepping down from TLS committee due to other commitments to two other committees.	
4.0	Declaration of Pecuniary Interests	
4.1	CR is a trustee of a children's charity.	
5.0	Appoint Chair and Vice Chair JG was unanimously appointed to Chair; IH to Vice Chair.	
6.0	Agree Terms of Reference	
6.1	These have been updated for new Ofsted framework; will be signed at FGB	Committee members to sign ToR at FGB on 18.11.2019 – JG to action
7.0	Minutes of Meeting 17th June 2019 and Matters Arising	
7.1	<i>Action: CS to review and update Home School Agreement Policy and present to next TLS</i>	Complete
7.2	<i>Action: CS to prepare case study on PP for next TLS meeting</i>	Complete
7.3	<i>Action: CS to provide JG with interim PP progress data by 25/3/19</i>	Complete



7.4	<i>Action: CS/JG create and agree PP Strategy by 1/4/19</i>	Complete
7.5	<i>Action: AGA to circulate details of talk about sex education at St Barnabas's Church</i>	Complete
7.6	<i>Action: CM to discuss with IH about holding a collaboration session on the SIAMS SEF before an FGB</i>	Complete – added to FGB plans
7.7	<i>Action: Call out for a team of parents to clear the KS2 playground – in the school newsletter?</i>	Digger brought in so this action no longer required
7.8	<i>Action: JG prepare learning walk notes for FGB by 25/6/19</i>	Complete
8.0	Data	
8.1	<p>The Chair invited CS to give an overview on the new data report received which had been circulated prior to the meeting.</p> <p>Note that this is unvalidated data. Please see Data Summary Report also which is a good summary. With the exception of disadvantaged children in EYFS and KS1 our data is now outstanding. We are significantly above LA and national averages in Reading, Maths and Combined.</p> <p>It was noted that our absence figures are now the second highest (joint with three other schools) in the borough.</p>	<p>Data Summary Report to be circulated to FGB for 18.11.2019 – IH to action</p> <p>RE Data to be shared – CM to action</p>
8.2	<p>Challenge: what do CS and CM see as the areas for development? Answer: need to continue to focus on writing and disadvantaged.</p> <p>Writing Barnet is significantly lower than national. One argument is that this is due to strict moderation. Reading and writing are closely linked and they correlate more closely in Barnet than other areas of the country. SLT believe that our writing is some of the highest standard seen (based on moderating other schools). Only other comparable school was Trent which had both a good volume of writing and a considerable amount of marking (teachers there get more time out of class than here). This may have changed though. SLT believe good writing is still bedding in throughout the school. Our progress is good but attainment is not on a par with other subjects.</p> <p>Disadvantaged Covered under PP later in the meeting.</p>	
8.3	<p>Challenge: the trajectory for the last four years has been very positive, will it continue? Answer: we are now in a consistently strong position in terms of EYFS data, phonics, KS1 and KS2 and it is hard to move beyond certain level (eg, high 80s for KS2) when we are a single-form entry school and specific cohorts can really change from year to year. KS2 results last year were exceptional in terms of Greater Depth.</p>	
8.4	<p>Challenge: what is RWM combined? Answer: it only includes children that get it in every subject so if a child</p>	



	achieves in Reading and Writing and not Maths they do not get included. 83% is an amazing figure.	
9.0	Safeguarding & Pupil Welfare Update - report by CS, challenge led by <u>Jaime Goumal</u>	
9.1	Ongoing theme: we have some families in need and this takes up lots of the safeguarding lead's time.	
9.2	CPOMs works well in terms of being more efficient. It is quicker and easier to find evidence, track things and make sure the right communication is happening. School are in the process of transferring all paper documents into CPOMs.	
9.3	Discussed that school are continuing to provide one day a week of counselling (a legacy from the Resilient Schools programme as we were able to negotiate a good deal with the provider to continue). This is hugely valuable to the children who receive it. Hoping to continue this through charitable funding (via Terapia who supply the counselling). If we had money we would fund a Learning Mentor.	
9.4	CM now involved in Mind Up, an emotional well-being pilot where we are only one of 20 schools. There will be five training sessions which CM will then deliver to staff, children and governors.	CM to arrange training as appropriate
9.6	Discussed how valuable the Andrew Hall safe-guarding email is and whether it would be worth paying extra for the package which includes policy review.	
10.0	<u>SEND update - report by CS, challenge led by Christine Richardson</u>	
10.1	Similar update to last time: SEND data below national, more children with needs, our Inclusion leader working pretty much full time but being paid for three days a week; interventions continuing with good results; due to finances we have reduced EP time to three days per week (from five).	
10.2	Context: Barnet have reduced the number of professionals they have on their books so in-school support is now done by need across the whole borough (children with EHCPs are prioritised). There is no guarantee within a school that a child will get seen whereas previously school could decide who within their school would be seen.	
10.3	Discussed that ideally our Inclusion leader would have admin support; discussed whether it would be possible to provide admin support from a TA if a volunteer is available to help in class. Previous volunteer who helped our Inclusion leader has stopped.	
10.4	Challenge: does our Inclusion leader receive training and attend the SENCO conference? Answer: yes, she is very good at identifying training she needs and asking to go on it. Recently attending LDBS SENCO conference which she found very useful (good to get a London-wide perspective as well as the Barnet one).	
10.5	Challenge: is our SEND information report up-to-date? Answer: yes but it's a good prompt to review	CS to review SEND information



		report.
10.6	<p>Challenge: how do parents view our SEND work? Answer: the feedback from the questionnaire at the end of 2018/19 was very positive but it's always an uphill struggle due to the financial situation and the fact that it is impossible to fully meet what parents understandably would like for their children</p>	
11.0	Pupil Premium update - report by CS, challenge led by Jaime Goumal	
11.1	Agreed that the case study supplied as pre-reading was an excellent piece of evidence as well as being a really good story to share.	
11.2	<p>Challenge: this was obviously a great success story, should we include one which is less positive too? Answer: definitely although for KS2 there were mainly good stories; lower down the school it's harder to show progress plus there are other needs to incorporate so it's harder to show the PP story only.</p>	
11.3	<p>Challenge: it would be great to see a bit more detail on the pastoral side of things, as this case study focusses on the academic Answer: agree although PP funding focusses on academic results (closing the gap) and aim was to keep the document short and sweet</p>	
11.4	<p>Challenge: what is pupil conferencing? Answer: it is when a TA takes a child out in the afternoon to go over something that they have struggled with during the morning.</p>	
11.5	<p>Discussed PP strategy.</p> <p>Strategy is based on the numbers we think we have (which does not necessarily correlate to the Government's figures). Numbers are based on the children recognised in the school on a live basis rather than government figures that are taken at a specific point in time</p> <p>Our approach has worked well in terms of our KS2 children but we have a challenge in our current lower years as there are considerable additional needs with our PP cohort.</p> <p>A positive story is the attendance of PP children which has improved, due to free breakfast/after-school club.</p> <p>Discussed the possibility of paying a PP consultant to review our approach. We are confident that we are getting much right in our approach but we know that we still have a gap to close. We can't afford a consultant but we also can't afford to not be doing absolutely everything we can for our PP children.</p> <p>It was noted that writing for PP children is a struggle due to the fact that to be a greater depth writer you need to be exposed to a wide and varied vocabulary daily. According to research, children from disadvantaged families are exposed to 616 words per day v 2153 words per day for professional middle class families.</p>	CS & CM to consider consultant



11.6	Challenge: strategy talks about TA support not working Answer: the point is linked to the idea of getting a LA advisor to come in and advise on how best to use TAs in class; something which was not pursued due to financial restraints.	
12.0	Equalities update – update by Imogen Hall	
12.1	School recently celebrated Black History month which culminated in an assembly for parents to showcase the learning. Currently Friendship Week which is an important event in the school calendar in terms of celebrating differences. The theme for collective worship all term is celebrating our differences. Governors attended collective worship where Diwali was the topic, with Hindu children helping to share their knowledge.	IH to check in with Jeanette Burnett on Equalities
13.0	Religious life in school update - report by CM, challenge led by Jaime Goumal	
13.1	No link governor for RE at the moment	JG to talk to CB about this role
13.2	Harvest collection: Finchley Food Bank/collaborated with the church/team of fantastic parents transported all the good. Would like to support on a regular basis eg Easter	
13.3	Barnet RE leaders: CM continues to facilitate. The most recent meeting focussed on sharing ideas for the Christmas/RE units. Feedback has been extremely positive. Jayne and Mary Thorne (LDBS advisors) are very complimentary of all the work that is going on. Good evidence for an Excellence grading in SIAMS as we are showing evidence of outreach with our RE teaching and support. Jayne is attending the next meeting at the end of January to deliver training on the RE strand of the SIAMS.	
13.4	Termly RE leader meetings at LDBS. CM shares good practice with staff at termly INSETs.	
13.5	CM currently reviewing and updating assessment workbooks with guidance from Mary Thorne. INSET delivered to staff.	
13.6	New Faith Council appointed – recently met, very enthusiastic group, and they have come up with some new ideas for the prayer tree. Also helped with the food bank collections. Next step is to create success criteria and an www/ebi sheet for upper KS2 children to evaluate Collective Worship. Upper KS2 children plan and deliver class worship on a Wednesday morning.	
13.7	CM has registered interest for WE Day again this year. It had an outstanding impact on the children last year. It's good evidence for the Global Citizens award; currently working on action plan for this award. Looking to link to Walk for Water charity – courageous advocacy.	
13.8	CM/CS continue to support and guide SMSJ with religious life at their school.	



13.9	Suggest that governors have SIAMS training in 2020.	
13.10	Suggest that we have a working party for RSE/Mrs Pantelli discussing and researching a new PHSE of work with CS and CM.	
13.11	RE book look last week which was good, although there are always areas for development. Will be sharing RE data in future, close links between writing and RE in terms of greater depth especially.	
13.12	The Chair summarised that CM's passion for the religious life of our school is infectious and results in really strong evidence that our school is going above and beyond in terms of collective worship, sharing best practice and generally living our mission and vision.	
14.0	SIP priorities update - Curtis Sweetingham	
14.1	SIP priorities are either covered in the rest of this meeting or will be covered in the FGB next week.	SIP priorities update (including boys writing) to be on the agenda for next TLS
14.2	It was noted that in Maths we have signed up to a maths hub for mastery to consolidate our Maths teaching.	
15.0	Policies to review:	
15.1	<p>Home School Agreement Policy</p> <p>This has been reviewed and updated based on lots of other schools; it now includes our mission statement and references cultural capital, and makes it very clear in terms of expectations of the school, parents & carers and the children.</p> <p>Challenge: we should be explicit that we are an inclusive school. Answer: agreed to add 'inclusive' to Provide an <u>inclusive</u>, safe and happy environment where your child is valued, respected and listened to</p> <p>Challenge: does have a positive attitude towards education and school mean the same thing as have good relationships with the schools? Answer: no</p> <p>Agreed to ratify.</p> <p>Discussed whether or not we get parents to sign it. Agreed to continue process as normal which is to get parents and children to sign.</p>	<p>CM/CS to make changes and get document to parents in bookbags.</p> <p>Policy ratified; JG to let Clerk know.</p>
15.2	<p>Relationships and Sex Education Policy</p> <p>This is a tricky policy to update so need to be approached with care. We have to balance preparing children for the world they live in with parents' wishes and also what staff are comfortable teaching. Currently reviewing our PHSE curriculum which ties in with this.</p> <p>CM has found a really good policy for a C of E school and is going to</p>	<p>CM to circulate proposed RSE policy in good time for March TLS</p>



	cross-check it with guidance from LDBS, CofE and the new guidance. Process is then to share with staff, governors and then parents to make sure all views are taken into consideration.	
15.3	Anti-bullying Policy (no change proposed) All fine, change title	CS/CM to action Policy ratified; JG to let Clerk know
15.4	Collective Worship Policy (no change proposed) All fine; change title; Jaime to send typos	CS/CM to action Policy ratified; JG to let Clerk know
15.5	Exclusion Policy (no change proposed) All fine; change dates	CS/CM to action Policy ratified; JG to let Clerk know
15.6	EYFS Policy (no change proposed) Discussion around whether we need this policy.	Will be circulated via email – CS/CM action
16.0	Any Other Business?	
15.1	Behaviour Policy – do we have the correct balance between encouraging positive behaviour and addressing negative behaviour? This was discussed and agreed that the policy should be updated for the next TLS meeting, to be clear on whether Good to be Green is now part of the policy. CM suggested that the policy should be 'positive relationships policy'. CS discussed 'payback' idea where children get involved in helping around school as part of correcting negative behaviour.	Behaviour policy needs reviewing; CS/CM to update for next TLS
	Discussed that we should add whether a policy is statutory or not to individual policies and that we are now adding the scripture to policies to need to communicate it to governors and parents.	IH to action
	Big Voice: discussed that Governors would be welcome to the next Big Voice where children are grouped into classes across the year groups to discuss school.	Governors to be invited to next Big Voice on 22 nd November – CM to action
17.0	How has this meeting moved the school forward? Governors are fully informed on the strengths of the school's teaching and the areas for development.	
17.1	NEXT MEETING: 2 March 2020 (afternoon session – learning walk, pupil voice and subject lead) plus 9 March 2020 (evening session)	



18.0	Closing Prayer delivered by Catherine Mitri	